

SECRET

DD/S&T 4327-69

MEMORANDUM FOR: Deputy Director for Science and Technology

ATTENTION : Chief, Administrative Support Staff, DD/S&T

SUBJECT : Changes in the Critical Key Employees List for Official Home-Area-to-Work Transportation During Snow Emergencies

REFERENCES : (a) Memo dtd 3 Sep 69 to DD/S&T fr D/L, same subject
(b) Memo dtd 30 Sep 69 to D/L fr Chief, Administrative Support Staff, DD/S&T, same subject

1. This memorandum is for your information only.

2. In connection with referenced memoranda, special transportation will be provided for the Deputy Director for Science and Technology when required. The attachment includes emergency pickup points and bus routes to accommodate a very limited number of other designated critical key employees requiring official transportation from home areas to work during officially declared weather emergencies. Employees so designated are expected to make their way to the bus routes during snow emergencies because conditions during these periods preclude individual off-route pickups.

3. Due to equipment and manpower limitations, emergency transportation can only be provided for a very small cadre force, not to exceed a total of [] for your Directorate, when public and private transportation is at a standstill. The attachment represents the maximum service that the Agency can provide in light of equipment and manpower available. There can be no guarantee, however, that each employee designated as "critical" to your operation can be afforded transportation by this system. Every effort will be made to meet the attached schedule and routing, but during emergency conditions there are too many variables to insure complete compliance with the plan.

25X1

DD/S&T

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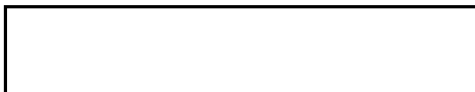
GROUP 1
Excluded from automatic
downgrading and
declassification

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4. The designated single point-of-contact official in your Directorate will be notified when weather conditions are such that this emergency plan is to be placed into effect.

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George E. Meloon
Director of Logistics

Att

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13.4

DD/S&T #3489-69/1
30 September 1969

MEMORANDUM FOR: Director of Logistics

SUBJECT : Changes in the Critical Key Employee
List for Official Home-Area-to-Work
Transportation during Snow Emergencies

REFERENCE : D/L Memo, dtd 3 Sep 69, same subject

25X1 1. Attached are updated lists of the Directorate of Science
and Technology designating critical key employees during snow
emergencies. The lists [] excluding alternates.

25X1A 2. The undersigned is the single point of contact for the
Directorate -- telephone: []

25X1A

[]
Chief, Administrative Support Staff
DD/S&T

attache
a/s

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